



**AUSTINTOWN LOCAL SCHOOLS**  
**SHARED PARENTING PROCEDURE (Grades 6-12)**  
**October 2015 (Effective November 17, 2014)**

This courtesy will now be provided for Austintown residential students in Grades 6-12. There are differences in the policy for Grades K-5 and Grades 6-12.

All requests must accompany an original court parenting agreement. Also, requests must be submitted in person in the Office of Transportation. Requests for ridership must be within the school attendance area.

Request will take effect seven days after approval, except for a request submitted at the beginning of the school year, which must be received 3 weeks prior to the first day of school. **At the beginning of the year, requests will be processed in a timely manner, however it is imperative to note that regular residential routes must be coordinated, operated, and verified for rider membership before shared parenting requests can be processed.**

Students with approved requests will be required to have a copy of the approved schedule on their person and produce this schedule if requested to do so.

Requests will consist of service to and from residents of parents named in agreement not to exceed 2 locations. Requests for additional alternate pickup or drop off locations will not be considered.

Schedule changes are limited to two, after the original submission. Timelines apply.

Students will be initially routed from residential parent for school purpose and additional requests will be processed for an already assigned stop.

Students removed from the bus because of poor conduct and failure to follow safety rules and regulations will be removed from both routes.

Although not required to do so, the Board is determined to offer this service between divorced resident parents in our district. Failure to comply with requirement will have transportation service reverted back to state required to/from residential for school purpose parent.

**State of Ohio regulations will always take precedent and be followed with regards to transportation. In this case of the Shared Parenting Policy, it should be noted that this**

**request will be denied, without waive or appeal, if the second bus in the shared parenting policy is full or meets the capacity seating arrangement for that bus. It should be noted that your request can and will be denied if capacity issues persist and can also be revoked, with advanced notice, if legitimate primary school purpose residential rider numbers change at any time during the school year. Approval of middle school and high school shared parenting requests will be through a two step approval process. Initially, the Transportation Supervisor will serve as the initial approval and the final approval will come from the Assistant Superintendent or his/her designee (Transportation Liaison).**

My signature below indicates that I have read and understand the shared parenting procedure of the Austintown Local School District. I, further, attest, that I acknowledge that the Board of Education, of the Austintown Local School District, reserves the right to amend this procedure at any time and that state regulations and if capacity issues develop on a bus assigned to my student other than the primary school purpose resident, this shared parenting plan shall be revoked.

\_\_\_\_\_  
Mother's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Father's Signature

\_\_\_\_\_  
Date