

# Request for Bus Stop Change

## 2018-19 School Year

Return to: Austintown Transportation Department  
275 Idaho Road \* Austintown, OH 44515  
Telephone: 330-797-3900, Ext. 1084 \* Fax: 330-797-3955

Name of Student(s) \_\_\_\_\_ Grade(s) \_\_\_\_\_

Address of Students(s) \_\_\_\_\_

Current Bus Stop Location: \_\_\_\_\_

Current Bus Number: \_\_\_\_\_

Request to: (Check One)  Add Stop  Change Stop

Location of Requested Bus Stop:  
\_\_\_\_\_

Reason for Request \_\_\_\_\_  
\_\_\_\_\_

Parent/Guardian(s) Name Printed: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date \_\_\_\_\_

- Changes related to safety issues will take precedence.
- Only requests made in writing will be considered.
- Bus stops may not always be visible from the students home.
- Bus stop change requests will not be considered until the third week of the new school year.
- Students are required to be at stop 5 minutes before bus arrives.
- Students are required to read and return the Rules and Regulations form to their driver within the first 2 weeks of school.
- All requests, if approved, will take up to 3 days to become effective from the date of approval.

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### For Transportation Use Only:

Date Request Received \_\_\_\_\_

Request is:  Approved  Effective Date \_\_\_\_\_  Denied

If Denied, reason for denial: