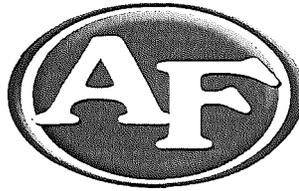**Austintown Local Schools**
700 S. Raccoon Rd.
Austintown, OH 44515
Phone: 330.797.3900
Fax: 330.797.3955
www.austintownschools.org

Transportation Department
Angie Mraz, Supervisor
amraz@austintownschools.org

"We provide an inspiring education that strengthens and prepares our students for unlimited future opportunities."

PARENT RESPONSIBILITY LETTER
Return bottom portion to driver along with bus rules & regulations signature slip

Dear Parent or Guardian:

The primary responsibility of the Austintown Transportation Department is the safe and effective transportation of the students to and from school. It is the privilege of every student that meets transportation guidelines to receive transportation services. Parent/Guardians have the responsibility to insure students follow rules, regulations, and policies that have been established by the Board of Education.

Among those responsibilities is that parents/guardians, particularly of primary,preschool, and disability students, be home to meet their children at the end of the school day. Preschool and Elementary students will not intentionally be left at a residence at which an adult is not present. It is the parent's' responsibility to have an emergency plan in place. It is a good idea to make arrangements with a neighbor, relative, or friend.

Parents who are unable to wait outside need to let the driver know that they are home by possibly leaving a porch light on, or a garage door open. Parents need to communicate to the transportation department, in writing, as to what their accommodations are.

On the occasion, when there is not an adult available to meet your child, attempts will be made to contact a parent or emergency person. If we can not make immediate contact, students will be returned to the appropriate school. Children who are repeatedly returned, because there is no adult available, may be suspended from transportation.

PLEASE DETACH AND RETURN TO DRIVER
PARENT RESPONSIBILITY LETTER

MY STUDENTS ACCOMMODATIONS ARE: _____

_____

_____

(PLEASE PRINT)
STUDENT_____ **PARENT**_____

SCHOOL_____ **GRADE**_____ **BUS #**_____

DATE_____